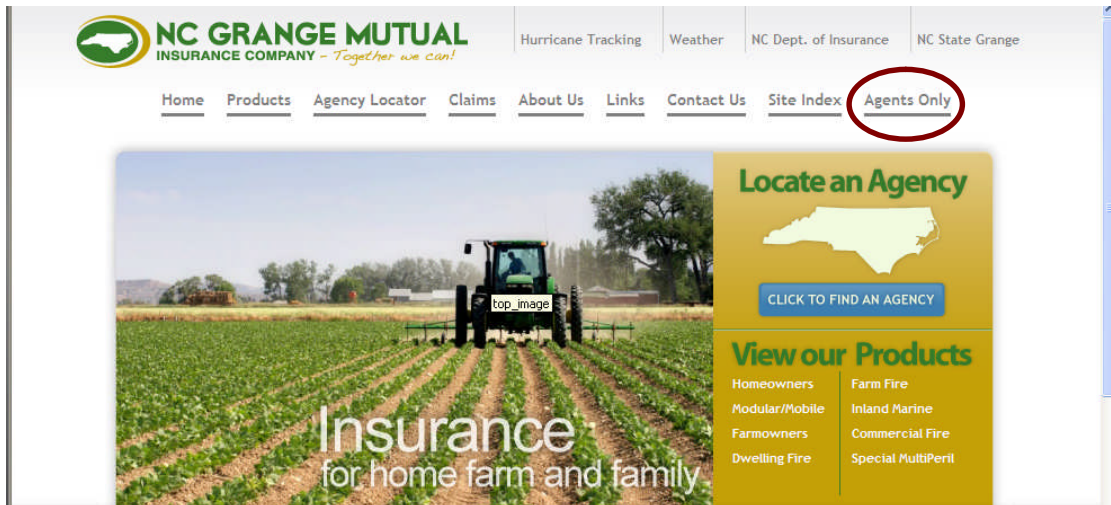
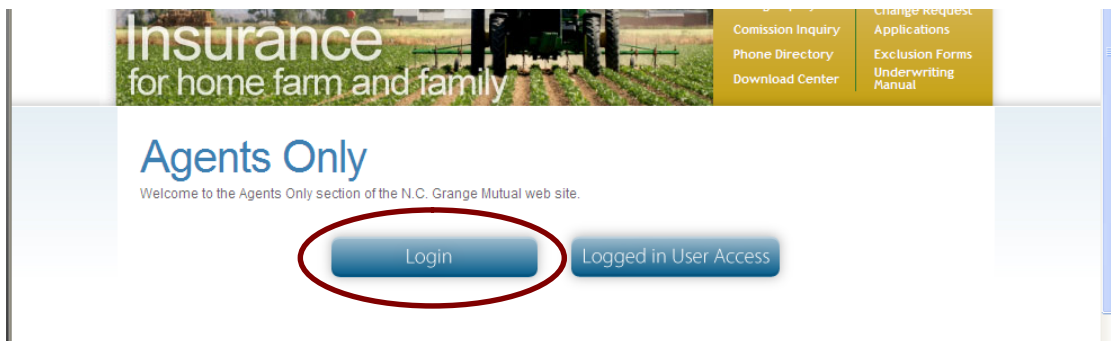


How to Access the Agents Only Section

1. Navigate to www.ncgm.com
2. Click on the Agents Only link at the top right of the page



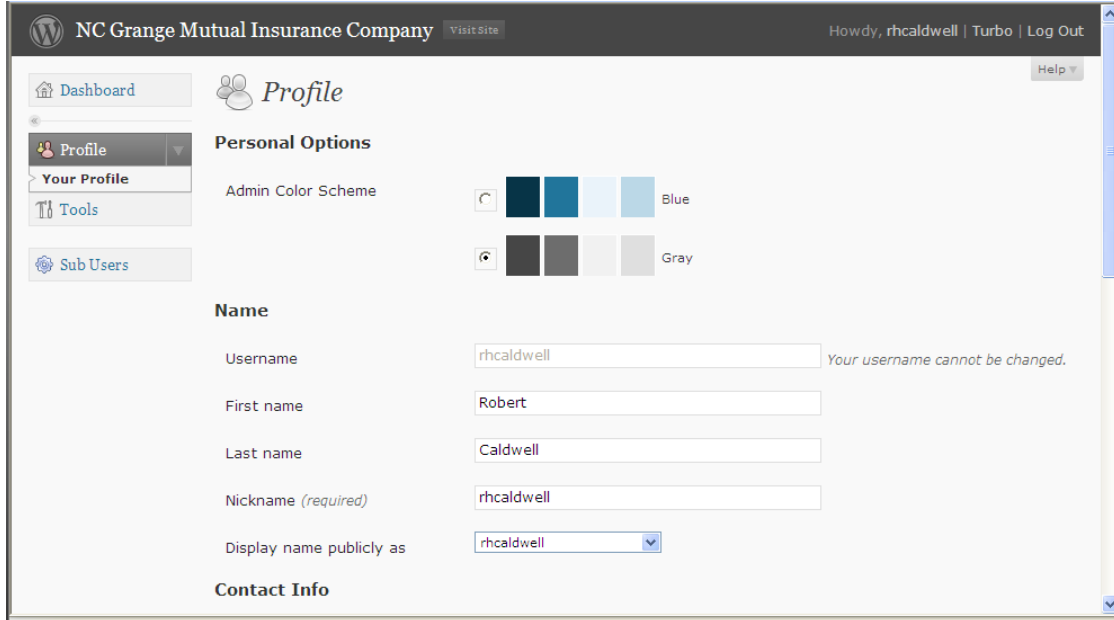
3. Click on the "Login" button



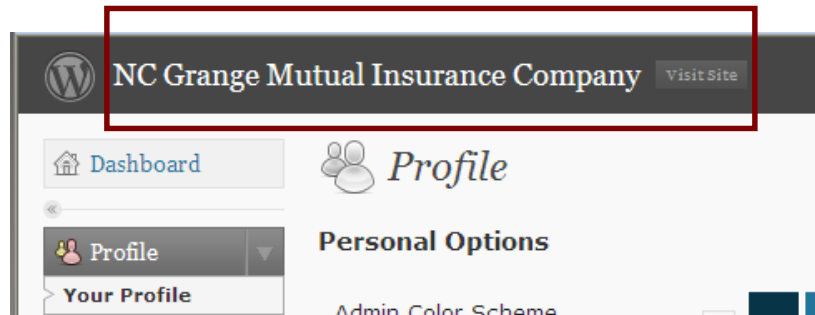
4. Enter your username and password.



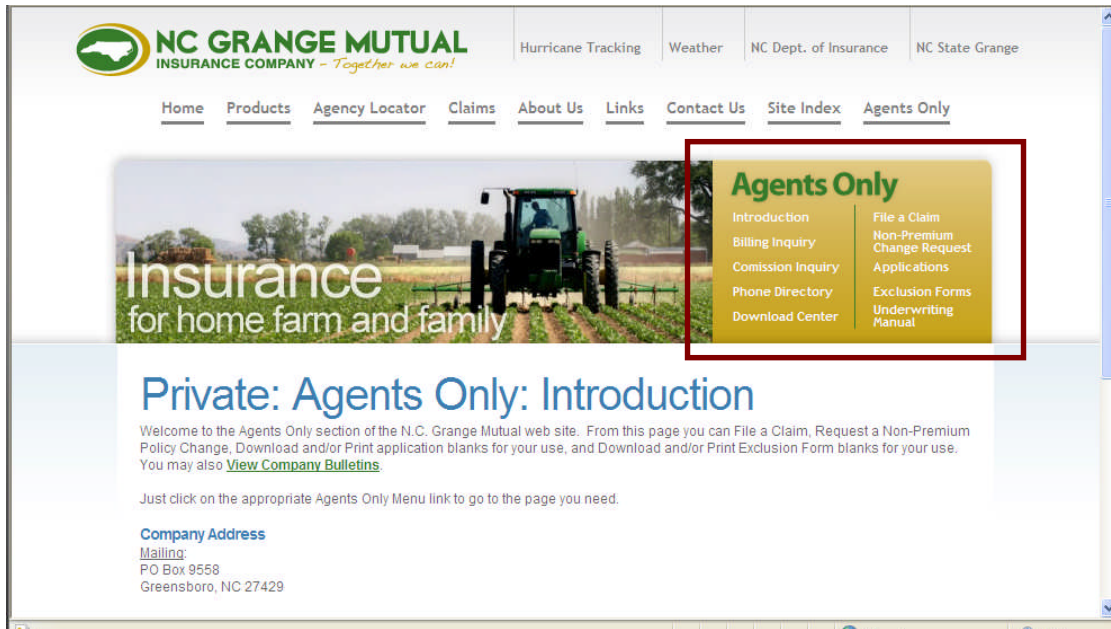
5. Click the “Log In” button. You are directed to your profile page.



6. Click on the “NC Grange Mutual Insurance Company” link OR the “Visit Site” button, both located at the top left of the screen. This will take you back to the NC Grange Mutual home page.



7. Click on the Agents Only link at the top right of the page
8. Click on any of the menu options located in the Gold menu in the upper right quadrant of the page (shown below).



Menu options include:

- Introduction
- Online Billing Inquiry
- Online Commission Inquiry
- Phone Directory
- Download Center
- File a Claim
- Non-Premium Change Request
- Applications
- Exclusion Forms
- Underwriting Manual